

UNOFFICIAL MINUTES- SUBJECT TO CORRECTIONS
LYON COUNTY BOARD OF COMMISSIONERS
LYON COUNTY GOVERNMENT CENTER, MARSHALL, MN
August 17, 2010

6:30 p.m.- Meeting was called to order by Chairman Stensrud. Members present: Stensrud, Fenske, Ritter, Nelson, Goodenow, County Auditor/Treasurer Van Overbeke, Attorney Maes, and County Administrator Stomberg.

Pledge of Allegiance to the Flag

Approve Agenda

Stomberg – We have a couple of additions. One is lease terms for the second floor public works building under my time and Tammy VanOverbeke with signing a grant agreement amendment and we'll put her on after consent agenda. Goodenow moved, seconded by Ritter to approve the agenda. All voted in favor.

	Per Diems	Expenses
Ritter	\$300.00	-----
Fenske	\$150.00	\$18.00
Nelson	\$100.00	\$58.50
Goodenow	\$50.00	-----

Consent Agenda:

1. Approve Minutes from August 3, 2010
2. Approve Minutes from August 4, 2010
3. Approve Commissioner Warrants 161656-121749 in the amount of \$200,332.45 dated 8/17/10.
4. Approve Auditor Warrants 121581-121607 in the amount of \$233,405.19 dated 8/5/10, 121608-121622 in the amount of \$40,984, and 121623-121644 in the amount of \$247,213.67 dated 8/12/10 and 121645-121655 in the amount of \$79,180.44 dated 8/12/10.
5. Approve Per Diems & Expenses

Goodenow moved, seconded by Fenske to approve the consent agenda. All voted in favor.

Resolutions and Contracts

Authorize Board Chair and Administrator to sign Grant 2011-JABG-00048

Stomberg – The first is requesting authorization to sign the grant. We are a fiscal agent and it authorizes the treasurer to sign as a fiscal agent. Fenske moved, seconded by Goodenow to approve and authorize the Chair and Administrator to sign Grant 2011-JABG-0048. All voted in favor.

Authorize Auditor Treasurer to sign Fiscal Agent Agreement

Goodenow moved, seconded by Ritter to authorize the Auditor Treasurer to sign Fiscal Agent Agreement. All voted in favor.

Sign contracts #96597 and 96598

Stomberg – The original one had an error on the wording. Goodenow moved, seconded by Ritter to resign the contracts to correct a typographical error in the contracts. All voted in favor.

Library, Minneota, Cottonwood, and Tracy

Jon Chalmers– I serve as a council member and a liaison between the city and library. My understanding is it was defeated because there were no plans, no formal request, and that they are not a part of the system. As part of preparing for that we put out a community needs assessment and how they use the library and what they felt was needed. Some of the keys things we will be doing is expanding the youth areas and significantly enhancing the computer resources that we have to offer. The expenses for what we have are the relocation expansion and services and we have a third phase which is much further down the road. We do have the funding today to relocate and maintain the services. To be able to expand the services we will need some additional funding. Out of 3,200 patrons we have about 1,000 residents that are outside the Tracy city limits proper.

Dave Dubrey – Minneota – I'm speaking on behalf of the non-profit group Friends of the Minneota Library. We are here tonight to put forth a proposal for the expansion, renovation, and relocation of the Minneota Library. Twenty five percent of the users of our library come from the outside. We have long known that our current library is too small. There are space constraints. Aisles are blocked because there is no room. The city council does recognize there is a need. Relocating our library is a good thing for the city of Minneota. One it is a much larger building. There is 5,000 square feet on the first floor and basement. It is centrally located downtown. The new space is also going to have a community meeting room. Those are some of the benefits of what

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we are looking at doing. I have included a timeline. Page 3 is the financials. The total project cost is \$600,000 with 10,000 square feet. It is a very good return on our investment. Construction is progressing as funds become available. About 30% of the money we have raised is through grants. The proposal that we would like to put forth today. We would like to request \$53,333.33 or 1/3 of \$160,000. Fenske – Of the money that you have raised and what you are going to need, is the city going to be putting into this? Dubrey – They put in \$83,000 per year. They have not to date but they have always been strong supporters of the library.

Greg Isaackson – We have been talking about a library project for the past couple of years. Currently it is located behind the city clerk's office on Main Street. It is not very visible. There are a number of deficiencies we feel we should be improving on. We lack space, poor carpeting, poor front door, they also leak. There are no windows in the building so there is natural light. The ventilation for the heat and air condition is not good. Our usage is between 2,500 and 2,600 patrons of which 400 to 500 are rural residents. Of that about 350 are computer users. If we had more computers we would have more people using them. We would be increasing it from 750 square feet to 1,000 square feet. The city office and library would be sharing the same building. It would be on Main Street. We would be sharing the entry, restrooms and meeting rooms. There are windows on both sides. Another area that would be expanded is a teen area. The total cost is estimated to be \$500,000. About 40% is library. Funding we are looking at USDA Rural Development and pursuing other grants and gifts. I concur with the proposals from Tracy and Minneota that we would share equally of sharing 1/3 of the \$160,000. Goodenow – Did anyone talk to Balaton? Nelson – They share with the city council and I think the building isn't over a dozen years old. I think if Balaton in the future needs a renovation their time would come. Fenske – Going back to the cost. Isaackson – For the city hall and library it is \$500,000. Discussion. Isaackson – Yes we have reserves. Goodenow – It would be nice even numbers to do \$50,000. Nelson - The board has heard these and they fall in line with other things we have done

Nelson moved, seconded by Stensrud to pay \$53,334 out of reserves to the Minneota, Cottonwood, and Tracy libraries. Goodenow – Does it explain when the funds are to be paid? Stensrud – When you get a bill. Ritter – Is that part of your motion out of reserves. I would like to see some of the excess property the county owns sold and used to fund this. Stomberg- It is getting close. Goodenow – One will go out right away and the others later. Fenske – We have heard a lot of talk on the Board about fairness about this. When we were contributing to the Marshall Lyon County Library the City of Marshall had a significant funding. Isaackson – Cottonwood will be putting in \$2.1 million plus debt service. \$200,000 plus debt service on the library portion. Jon Chalmers- As you are aware we are all facing significant cuts. LGA amounts to about ½ of our budget. For our part what we have done we cut but we left the library alone. Stensrud – There is a touch of difference in that Marshall has a liquor store that brings a million in and they are smaller communities. Dave Dubrey – The city of Minneota did purchase the building and when we sell our existing library the funds will go towards that. Nelson – Tracy also had a non-profit nursing home and some of that money went towards it and had numerous donations. Ritter – The 2.1 million of the full project or none. Isaackson – A full project. All voted in favor.

Jackie Turner-Loveness, SW Initiative Foundation Update

Garrett Backes – Thank you for having us in here tonight. I was going to start with a run through of this project right here. Turner-Loveness – I'm going to talk about our renewable energy initiative. Backes – We do quite a bit of work in the loan and entrepreneurship. Stensrud – Anyone have any questions? Goodenow – The rate of return on your investment and have you recovered from the stock market. Backes – As of March I think it was 8%. Fenske – One of the good things is a loan program they are involved in. I am part of it with the RDC.

Tammy VanOverbeke

VanOverbeke – I am here tonight to tell you are getting an addition to a PSIK grant. This is an existing grant. This is basically for training and equipment and planning for the interoperable radio. Stomberg – This is in addition to the fire department grant. VanOverbeke – Yes. This is for the whole radio board. Goodenow moved, seconded by Ritter to approve and authorize the Chair sign a grant agreement for 2009 PSIC grant amendment. All voted in favor.

EDA Discussion

Stomberg – It was on August 4 we had a joint meeting with the city of Marshall. The discussion began using information gathered from the recommendation committee. The recommendations report was reviewed at that meeting. The original report called for a nine member board. The suggestion was there would be a nine member board and two commissioners appointed and four by the city of Marshall. The other change to the recommendation committee report was the position be staffed and they would be a county employee. It talked about the county going forward with EDA HRA authority. I know there are a few representatives from the various communities. Goodenow – Would this be a joint powers agreement? Stomberg – There is a model. It would be set up by the county as a county authority. Seipel – I represented the Cottonwood EDA and we feel it is important to have a cohesive entity in the county to work with

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us on various projects. Nelson – Lyon County got into EDA so they could bond without going through Marshall. There are certain things. If you are talking about getting into taxing and townships are not exempt. We just sold some land down by Tracy so who is going to pay for it when Brookings is 40 miles away. Gervais –How it is structured whether the communities are in or out. It would be nice to see some different models. Discussion. Nelson – What was the appropriation for the EDA last year? Stomberg- I think \$55,000 or \$58,000. Nelson - \$6,000 for Extension and \$18,000 to Washington. We haven't had a report on expenses. Stomberg – And assisting with the community development grant. Nelson – So the benefactors have been extension and extension. Goodenow – You would have to develop a resolution rather than a joint powers agreement. Goodenow moved, seconded by Ritter to develop a draft copy of a resolution to develop an EDA. Fenske – Have you had some thought on the relationship between the individual cities and county? Martig – We haven't thought a whole lot about it. They would work together. Stomberg –They can participate but have their own EDA program. Stensrud – They have been up to Willmar. Stomberg – Their funding comes from the city and county tax rolls. With this entity if you allow it to have taxing authority the enabling resolution can say the county board has final authority. All voted in favor.

7:43 p.m. Meeting Recessed

7:58 p.m. Meeting Called Back to Order

Update on flood plain Ordinance Revisions

Stomberg – The question is if there are any questions or concerns. Ritter – It has to be adopted by this Board by November 26. Nelson – It will go through Planning and Zoning first. Stomberg – If you refer back to the RBA it does give a calendar. The plan will be submitted by next week. November 2 we will approve it and we should be on track. Ritter – It was handed to the Planning and Zoning Board for their review. These were for everyone to look at in the process. Get back to Biren with anything you want changed. Nelson – Were the revisions done in house? Maes – It was done as a group.

HR position

Stomberg – I put together a job description and put together a CPQ and sent it to Archer. I did some research with surrounding counties. It is very similar to where it would be with other counties. Goodenow – As a new position it doesn't include any post retirement insurance benefits? Discussion. Ritter – I want to look through it. I would like to wait until the first meeting in September. Fenske – I would rather wait. Discussion. Nelson – Are we going to have a budget meeting sometime?

Select VSO Candidate

Stomberg – Interviews were conducted on Friday. Stensrud – They were all qualified. Fenske – We had a good interview session. Stomberg – We had six candidates and narrowed it down to three. Ritter moved, seconded by Goodenow to make an offer to Terry Wing for County VSO position at the pay range 18. All voted in favor.

Public Works Building

Stomberg – This would be locked in for five years. Goodenow – And we provide janitor services? Stomberg – Waste baskets, snow removal. Goodenow – No other phone service or internet. Ritter – Wasn't the original one seven years. Discussion. Ritter – I think if Lyon County is going to do an agreement with the PCA it should be at least seven years and graduated.

Reviewed Meeting Schedule

Commissioners Reports

Nelson reported on EDA meeting with Marshall, Area II, Planning and Zoning, Veterans Open House, and VSO Interviews.

Fenske reported on EDA meeting with Marshall, Negotiations with LELS, and VSO interviews.

Ritter reported on Airport Commission.

Goodenow reported on ground breaking for the Library and SAMMIE.

Stensrud reported on the VSO interviews and open house.

Ritter – Last meeting you brought up Soil and Water being closed once a week. I think she should come here and explain other options. We are funding half of the budget. Nelson – I would like a report from Strautz on the Washington Trip.

8:31 p.m. Ritter moved, seconded by Goodenow to adjourn. All voted in favor.

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Rodney Stensrud, Chairman

Attest: Loren Stomberg
Lyon County Administrator